

## Privacy policy

### 1. Processing for Media Arts Cultures Programme

#### Joint controllers

- Lasalle College of the Arts, 1 McNally Street, Singapore 187940, SINGAPORE
- University of Lodz, Narutowicza 65, 90-131 Łódź, POLAND
- Aalborg University, Fredrik Bajers Vej 5, P.O. Box 159, DK - 9220 Aalborg East, DENMARK
- University for Continuing Education Krems, Dr.-Karl Dorrek-Str. 30, A-3500 Krems/Donau, AUSTRIA

#### Contact Point for Data Subjects:

Data Protection Officer, Email address: [datenschutz@donau-uni.ac.at](mailto:datenschutz@donau-uni.ac.at)

Transfers to Third Countries (Joint Controllers): Art. 49/1/b GDPR

#### Recipients

Selected candidates/applicants must be aware that if they are proposed for a scholarship/fellowship, put on the reserve list or enrolled on a self-paying basis their data may be used for the purposes of evaluating the programmes, efficiently manage the projects, and producing statistics. Data could be made available to the EACEA, the European Commission, the European External Action Service staff, and other stakeholders of the Erasmus+ programme (Erasmus+ National Agencies, National Erasmus+ Offices and the Erasmus Mundus Student and Alumni Association). Privacy Statement EACEA Mobility Database: [https://eacea.ec.europa.eu/sites/eacea-site/files/privacy\\_statement\\_emt.pdf](https://eacea.ec.europa.eu/sites/eacea-site/files/privacy_statement_emt.pdf)

Furthermore as demanded by Erasmus + programme personal data of scholarship holders (name, country, date of birth) is transferred to an insurance company for receiving a group policy. Eventual claim management is up to individual scholarship holder and may require financial, medical, criminal and other sensitive data to be transferred outside the EU e.g. to experts, aid workers or care providers.

#### Essence of Joint Controller Agreement: Annex A (Joint processing operations)

##### Description and purpose

- Review of students applications and students selection,
- Process of grades exchange (ECTS) and mutual recognition,
- Allocation of students to host partner of study period,
- Graduation process including Master Thesis writing, supervision, issuance of certificate and ceremony

##### Types of data subjects

Students, Employees

##### Types of personal data

Name & Contact data, Photograph

Application, ID/passport (Birthdate, -place), Curriculum Vitae, Letter of Motivation  
University degrees/diplomas/transcripts, Proof of proficiency in English language  
Essay, Example of relevant work, Student Identification Number, Grades (ECTS)

##### Lawfulness of processing

Art. 6 (1) b, c, e, f GDPR<sup>1</sup>

#### Means and place of processing

E-Mail, Consortium Management Space on MediaAC Moodle (place of processing: UWK Servers Austria)

#### Storage time

10 Years (in connection with financial audits by EU sponsors, longer storage periods as required by local law e.g. for grades)

## 2. Processing for Media Arts Cultures Alumni

**Controller:** University for Continuing Education Krems

#### Description and purpose, types of data

Name and contact data (incl. Social Media Links) are processed after graduation to keep you informed about our offers, invite you to and register you for our regular events and if applicable to establish contact for research purposes (e.g. surveys) until you explicitly object to them. Events may take place online via videoconference systems provided by our processors.

#### Lawfulness of processing

Art. 6 (1) lit c, e, f GDPR and § 107 Telecommunications Act (TKG) (customer relationship)

**Transfers to Third Countries (Videoconference):** Art. 46 (5) GDPR standard contractual clauses

## 3. Processing when visiting <https://mediaartscultures.eu>

**Controller:** University for Continuing Education Krems

#### Description and purpose, types of data

Serverlogs: To provide the website your IP address is processed together with data on the time and destination of the retrieval, the amount of data transferred, a message stating whether the retrieval was successful, the identification data of the browser and operating system used, as well as the website from which the access was made (if made via a link). Error log files to detect errors to check system security and access statistics are also processed via our processor, Acriba GmbH (Domain & Service Provider).

Students & Alumni list for reputational reference: Name, Photo, Master Thesis & Nationality

#### Lawfulness of processing

Serverlogs: Art. 6/1/f GDPR & § 96/3 TKG, lists: Art. 6/1/b GDPR (student contract)

#### Storage time

Serverlogs: Automated deletion after 1 month, lists: until solicited

## Further information ensuring fair & transparent processing

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<sup>1</sup> Art. 6 (1) b GDPR „Processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract“; Art. 6 (1) c GDPR “Processing is necessary for compliance with a legal obligation to which the controller is subject“; Art. 6 (1) e GDPR “Processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller“; Art. 6 (1) f “Processing is necessary for the purposes of the legitimate interest pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data [...]”



Processing of your personal data for the purpose of automated decision-making (including profiling) pursuant to Art. 22/1 GDPR does not take place.

To exercise your rights of access, rectification, erasure, restriction of processing or objection to the processing of your personal data, please contact the above-mentioned data protection officer.

For any complaints, please contact the respective supervisory authority, in Austria/ when Danube University Krems is controller: [www.dsb.gv.at](http://www.dsb.gv.at)